New Providence Memorial Library
377 Elkwood Avenue
New Providence, New Jersey 07974

LIBRARY BOARD OF TRUSTEES MEETING
June 16, 2026
AGENDA

Call to Order

Roll Call:

Katharyn Banks	Lisa McKnight
John Cronin	Mark Ondris
Jon Keaney	Perry Scopelliti
Sharon Licari	Stephen Vidal
Stacey Maisch	Angela Wilson

Welcome to Visitors, with instructions on when to address the Board

Friends Report

Approval of Minutes of the May 19, 2026 meeting

Communications – Stephen Vidal

Superintendent of Schools' Designee – Jon Keaney

Mayor's Designee – Lisa McKnight

Director's Report

Committee Reports

Personnel:	Katharyn Banks
Policy:	Mark Ondris
Sunshine:	Angela Wilson
Building & Grounds:	Stephen Vidal
Finance:	John Cronin

Action on Bills

Old Business

- Motion for Children's Room Carpeting
-

New Business

- Motion for Furniture Purchase
- Motion for New Hires
- Resolution 2026-04 (Summer Bills Payable)

Motion to Recess to Closed Session, if necessary

Adjournment

New Providence Memorial Library
BOARD OF TRUSTEES MEETING

June 16, 2026

Board of Trustees:	Ms. K. Banks*	Ms. McKnight
Roll Call	Mr. J. Cronin*	Mr. M. Ondris*
	Mr. J. Keaney	Mr. P. Scopelliti
	Ms. S. Licari*	Mr. S. Vidal*
	Ms. S. Maisch*	Ms. A. Wilson*

(* indicates present)

A regular meeting of the Board of Trustees of the New Providence Memorial Library was held on June 16, 2026 in the Conti Family Community Room.

President Mark Ondris called the meeting to order at 7:00 pm and stated that adequate notice had been given in compliance with the Open Public Meetings Act by both publication of the meeting schedule in The Courier News and the Star-Ledger and on the library's website, and the Borough of New Providence's website.

PUBLIC HEARING:

Kathryn Biber, President of the Friends was in attendance.

FRIENDS REPORT:

Ms. Biber said that there was great attendance of 60 people at the Keys to Success concert. Their current art installation is America the Beautiful which includes art by local residents. The Friends received a generous donation of $5,000 from Betty Metzger's family. Over the summer, they will work on craft fair planning, music planning, and other events for the fall.

APPROVAL OF MINUTES:

A motion to approve the minutes of the May 19, 2026 Board meeting was made by Mr. Vidal and seconded by Ms. Wilson. The minutes of the May 19, 2026 Board meeting were approved unanimously.

COMMUNICATIONS:

Board Secretary – Steve Vidal: There was no report presented.

Superintendent of School's Designee – Jon Keaney: There was no report presented.

Mayor's Designee – Lisa McKnight: There was no report presented.

DIRECTOR'S REPORT:

Ms. Maisch shared that most of the security cameras have been installed and we purchased four new seating booths which will be delivered in July. Our new patron photocopier was installed yesterday. During the summer, we will make a decision about a new phone vendor.

Ms. Maisch acknowledged the baseball group for their donation of $145 in memory of two members: four books were purchased in memory of Pat Moschetti and two books were purchased in memory of Peter Vernon. The Summit Library joined the MAIN consortium effective June 10th. MAIN and their board of directors are having issues with Somerset County library because their migration slowed down the entire ILS system and there are issues with managing their large volume of deliveries. More is to be discussed at MAIN's membership meeting in September.

Carpet contractors have come in and provided estimates. Ms. Maisch presented two options (#1) with staff moving books or (#2) hire a company to move books. Staff prefer option #1 so that they can control the moving and reshelving of books properly to new locations. There was discussion of potential injuries to staff lifting heavy boxes, how many hours are appropriate for staff to work, and providing lunch through the Professional Development budget. The total project time is estimated to be two weeks. A motion to hire the contractor up to $30k under option #1 was made by Mr. Ondris, seconded by Mr. Cronin, and unanimously approved. There was discussion of closing the children's room for the carpet installation and how much notice is needed.

Ms. Maisch attended the "IMLS Library Convening 250" last week; it was a phenomenal experience and different than other conferences. Ms. Maisch shared details of the trip and a video that was created by IMLS. For attending, we will receive $600 stipend to spend towards America 250. We had a great staff turnout with our nine-foot dragon float at the Memorial Day parade. A motion to hire two new substitute circulation assistants at $18.40 was made by Mr. Ondris, seconded by Mr. Vidal, and unanimously approved. We have publicized Summer Reading with lots of decorations throughout the library.

Mr. Cronin made a motion to accept the Director's Report as submitted. Ms. Wilson seconded the motion and the motion was passed unanimously.

COMMITTEE REPORTS:

Personnel: There was no report presented.

Policy: There was no report presented.

Sunshine: Ms. Wilson shared that Mr. Scopelliti was married over the weekend and suggested the board send him a wedding gift. A motion to purchase a $200 restaurant gift certificate was made by Ms. Wilson, seconded by Mr. Ondris, and unanimously approved.

Building & Grounds: There was no report presented.

Finance: Mr. Cronin shared that the budget is doing well; income is $6k above budget, expenses are underbudget by $74k with an overall net $80k under budget.

ACTION ON BILLS:

Motion to approve the June 2026 Operating Account Special Gifts Account, and Debit Card Account Bills Payable: *P. Scopelliti*
Seconded: *J. Cronin*

Operating Account	$109,211.47
Special Gifts Account	$ 1,935.37
Debit Card Account	$ 500.73

Total $111,647.57

Motion to pay the June 2026 Operating Account, Special Gifts Account, and Debit Card Account Bills Payable was unanimously approved.

OLD BUSINESS:

Motion for Children's Room Carpeting: Already discussed above.

NEW BUSINESS:

Motion for Furniture Purchase: Already discussed above.

Motion for New Hires: Already discussed above.

RESOLUTIONS:

Resolution No. 2026-04 – SUMMER BILLS PAYABLE

Ms. Maisch said although we have not done this in prior years, it is best practice to have a resolution to cover summer bills. Authorizes that routine and budgeted expenses will continue to be paid during the summer months. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
K. Banks	X			
J. Cronin	X			
J. Keaney			X	
S. Licari	X			
L. McKnight			X	
M. Ondris	X			
P. Scopelliti			X	
S. Vidal	X			
A. Wilson	X			

CLOSED SESSION:

There was no business requiring a closed session.

ADJOURNMENT:

There being no further business, Mr. Vidal made a motion to adjourn the meeting. Mr. Cronin seconded the motion. The motion was passed unanimously, and the meeting was adjourned at 8:01 pm.

Heather Paparo
Office Manager

Mark J. Ondris
President