New Providence Memorial Library
377 Elkwood Avenue
New Providence, New Jersey 07974

LIBRARY BOARD OF TRUSTEES MEETING
May 19, 2026
AGENDA

Call to Order

Roll Call:

Katharyn Banks
John Cronin
Jon Keaney
Sharon Licari
Stacey Maisch
Lisa McKnight
Mark Ondris
Perry Scopelliti
Stephen Vidal
Angela Wilson

Welcome to Visitors, with instructions on when to address the Board

Friends Report

Approval of Minutes of the April 21, 2026 meeting

Communications – Stephen Vidal

Superintendent of Schools' Designee – Jon Keaney

Mayor's Designee – Lisa McKnight

Director's Report

Committee Reports

Personnel:	Katharyn Banks
Policy:	Mark Ondris
Sunshine:	Angela Wilson
Building & Grounds:	Stephen Vidal
Finance:	John Cronin

Action on Bills

Old Business

- Children's Room Carpeting

New Business

- Dollar General Grant
- Memorial Day Parade

Motion to Recess to Closed Session, if necessary

Adjournment

New Providence Memorial Library
BOARD OF TRUSTEES MEETING
May 19, 2026

Board of Trustees:	Ms. K. Banks*	Ms. McKnight*
Roll Call	Mr. J. Cronin*	Mr. M. Ondris*
	Mr. J. Keaney	Mr. P. Scopelliti*
	Ms. S. Licari	Mr. S. Vidal*
	Ms. S. Maisch*	Ms. A. Wilson*

(* indicates present)

A regular meeting of the Board of Trustees of the New Providence Memorial Library was held on May 19, 2026 in the Conti Family Community Room.

President Mark Ondris called the meeting to order at 6:57 pm and stated that adequate notice had been given in compliance with the Open Public Meetings Act by both publication of the meeting schedule in The Courier News and the Star-Ledger and on the library's website, and the Borough of New Providence's website.

PUBLIC HEARING:

Kathryn Biber, President of the Friends was in attendance.

FRIENDS REPORT:

Ms. Biber said that the Friends held their women's accessory sale and also their first vinyl records sale. Both record dealers and buyers were pleased with the sale. Keys to Success will perform their concert on May 31st. The Friends are working on improving their Facebook and Instagram pages and should have them done by September.

APPROVAL OF MINUTES:

A motion to approve the minutes of the April 21, 2026 Board meeting was made by Mr. Vidal and seconded by Ms. Wilson. The minutes of the April 21, 2026 Board meeting were approved unanimously.

COMMUNICATIONS:

Board Secretary – Steve Vidal: Ms. Maisch shared that she received a letter and gift card from the Garden Club as a thank you for using our meeting rooms.

Superintendent of School's Designee – Jon Keaney: There was no report presented.

Mayor's Designee – Lisa McKnight: Ms. McKnight said that the Municipal Annex is under construction to remove asbestos and make it ADA compliant; the police will move into that space in August. The DPW building is scheduled to be constructed later. Unity Day, an annual community celebration of diversity, culture, and togetherness, will be held at NPHS on June 6th.

DIRECTOR'S REPORT:

Ms. Maisch said that National Library Week was a success and interactions were higher than ever thanks to our Keep Reading Campaign. So far, five of our nine security cameras have been installed. Our first task for our attorney will be to create paperwork for setting up our Foundation. For collection development, staff are doing shelf reading exercises in the children's room in preparation for moving furniture/books in advance of the carpet installation. Our librarians will be visiting the NP schools in May and June to promote our summer reading program and how NPML can support the schools during the summer months. Our dragon float is ready for the Memorial Day parade. Ms. Maisch will attend the IMLS Library Convening 250 in Washington DC from June 9th – 12th. There was discussion of pros and cons of purchasing a pay tower for the new public copier/printer. The pay tower costs $4,100 and the annual service contract for support is $472 annually. It was decided to forgo the pay tower and staff will collect payment at the circulation desk. After a few months, the situation will be re-assessed.

Mr. Cronin made a motion to accept the Director's Report as submitted. Mr. Vidal seconded the motion and the motion was passed unanimously.

COMMITTEE REPORTS:

Personnel: There was no report presented.

Policy: There was no report presented.

Sunshine: Ms. Wilson shared that Betty Metzger's celebration of life will be held in the Conti room at NPML on Thursday. Ms. Wilson asked if Mr. Ondris would read the letter aloud and present Betty's gold library card to her family. Mr. Ondris confirmed he will do so.

Building & Grounds: There was no report presented.

Finance: Mr. Cronin shared that the budget is doing well; expenses are underbudget by $67k with an overall net $70k under budget.

ACTION ON BILLS:

Motion to approve the May 2026 Operating Account Special Gifts Account, and Debit Card Account Bills Payable: *P. Scopelliti*
Seconded: *J. Cronin*

Operating Account	$94,875.71
Special Gifts Account	$ 1,027.94
Debit Card Account	$ 1,559.60
Total	$97,463.25

Motion to pay the May 2026 Operating Account, Special Gifts Account, and Debit Card Account Bills Payable was unanimously approved.

OLD BUSINESS:

Children's Room Carpeting: Ms. Maisch shared that the cost to move and store the shelving and books in the children's area is more than the cost of the actual carpeting. To mitigate costs, she is getting revised quote to

only move shelving/books in the center of the room and not against the walls. There was discussion if they should still move forward with replacing the carpeting which is expected to be approximately $30k total. Ms. Maisch will get additional information and quotes so that the board can make a decision next month.

NEW BUSINESS:

Dollar General Grant: Ms. Maisch asked for a motion to accept a $3k grant to be used towards Summer Reading Program. It is an annual grant that Ms. Maisch will apply for each year. A motion to accept the $3k grant was made by Mr. Ondris, seconded by Mr. Cronin, and unanimously approved.

Memorial Day Parade: Ms. Maisch asked that if anyone is available and willing to walk in the parade, to please join us.

Ms. Maisch said that due to issues we have been having with Ring Central, we will need to get new phones and a new VOIP provider. Ring Central is a global company and cannot send a technician to our location to resolve the problem. Ms. Maisch is getting estimates from new providers which will likely cost $1300 to install but the monthly fee will be lower than our current fee with Ring Central.

Mr. Ondris reminded all Trustees about their continuing education requirements and to let Ms. Maisch know when they have completed a class so she can keep track of hours.

CLOSED SESSION:

There was no business requiring a closed session.

ADJOURNMENT:

There being no further business, Ms. Scopelliti made a motion to adjourn the meeting. Ms. Wilson seconded the motion. The motion was passed unanimously, and the meeting was adjourned at 8:04 pm.

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Heather Paparo
Office Manager

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Mark J. Ondris
President