New Providence Memorial Library
377 Elkwood Avenue
New Providence, New Jersey 07974

LIBRARY BOARD OF TRUSTEES MEETING
February 24, 2026
AGENDA

Call to Order

Roll Call:

Katharyn Banks	Lisa McKnight
John Cronin	Mark Ondris
Jon Keaney	Perry Scopelliti
Sharon Licari	Stephen Vidal
Stacey Maisch	Angela Wilson

Welcome to Visitors, with instructions on when to address the Board

Friends Report

Approval of Minutes of the January 20, 2026 meeting

Communications – Stephen Vidal

Superintendent of Schools' Designee – Jon Keaney

Mayor's Designee – Lisa McKnight

Director's Report

Committee Reports

Personnel:	Katharyn Banks
Policy:	Mark Ondris
Sunshine:	Angela Wilson
Building & Grounds:	Stephen Vidal
Finance:	John Cronin

Action on Bills

Old Business

- Resolution 2026-03 (Security Cameras)

New Business

- Sign NJ State Library PCSA certification forms
- Personnel Committee's review of Personnel Manual and staff benefits
- Policy Committee's annual review of Policy Manual
- Finance Committee's report on meeting with auditor

Motion to Recess to Closed Session, if necessary

Adjournment

New Providence Memorial Library
BOARD OF TRUSTEES MEETING
February 24, 2026

Board of Trustees:	Ms. K. Banks*	Ms. McKnight
Roll Call	Mr. J. Cronin*	Mr. M. Ondris*
	Mr. J. Keaney	Mr. P. Scopelliti*
	Ms. S. Licari*	Mr. S. Vidal*
	Ms. S. Maisch*	Ms. A. Wilson*

(* indicates present)

A regular meeting of the Board of Trustees of the New Providence Memorial Library was held on February 24, 2026 in the Conti Family Community Room.

President Mark Ondris called the meeting to order at 7:03 pm and stated that adequate notice had been given in compliance with the Open Public Meetings Act by both publication of the meeting schedule in The Courier News and the Star-Ledger and on the library's website, and the Borough of New Providence's website.

PUBLIC HEARING:

Kathryn Biber, President of the Friends was in attendance.

FRIENDS REPORT:

Ms. Biber said that their "Keys 2 Success" concert scheduled for last weekend was cancelled due to the blizzard; it has been rescheduled for the end of May. An exhibit of three different artists is currently on display in the Conti room. The Friends' spring appeal letter is going out this week.

APPROVAL OF MINUTES:

A motion to approve the minutes of the January 20, 2026 Board meeting was made by Mr. Vidal and seconded by Mr. Ondris. The minutes of the January 20, 2026 Board meeting were approved unanimously.

COMMUNICATIONS:

Board Secretary – Steve Vidal: There was no report presented.

Superintendent of School's Designee – Jon Keaney: There was no report presented.

Mayor's Designee – Lisa McKnight: There was no report presented.

DIRECTOR'S REPORT:

Ms. Maisch said that the State report was submitted last Friday with 421 pieces of data. She is using that data to prepare the NPML newsletter which will be sent to all NP residents in the coming weeks. Ms. Maisch is still waiting on estimates for new flooring and a new patron copier/printer. The new deadbolt lock has been installed at the side entrance, there is a new ceiling leak by the study carrel, and we had over 50 patrons attend our winter craft fest. Unfortunately, our entire collection of Good Housekeeping and Better Homes & Gardens magazines have disappeared. Managers have begun staff evaluations. Ms. Maisch attended the NJLA

conference last week and she plans to implement some of what she learned. NJLA has the following four key initiatives: (1) control eBook pricing, (2) IMLS State aid, (3) construction bond act funding, and (4) PILOT program funding. During our staff development day on March 18th, we will have ICE training so our library staff learns what they can and cannot do in the event that ICE enter the building. Mr. Ondris asked to attend the training.

Mr. Cronin made a motion to accept the Director's Report as submitted. Mr. Vidal seconded the motion and the motion was passed unanimously.

COMMITTEE REPORTS:

Personnel: Ms. Banks said that Ms. Maisch's review is in progress.

Policy: There was no report presented.

Sunshine: Ms. Wilson shared that Ms. McKnight's mother passed away. A motion to send a condolence gift to Ms. McKnight was made by Mr. Ondris, seconded by Mr. Cronin, and approved unanimously.

Building & Grounds: Mr. Ondris asked what, if anything, can be done about the numerous deep potholes in the patron parking lot. Ms. Maisch said that since 2024, we have requested that the Borough repave the lot. Ms. Maisch said that it may help if all board members report the poor condition of the parking lot on the Borough's action line.

Finance: Mr. Cronin shared that we renewed and increased our CD by $50k to a total of $610k. The budget is doing well with an overall net $23k under budget.

ACTION ON BILLS:

Motion to approve the February 2026 Operating Account Special Gifts Account, and Debit Card Account Bills Payable: *P. Scopelliti*
Seconded: *J. Cronin*

Operating Account	$120,259.93
Special Gifts Account	$ 1,098.84
Debit Card Account	$ 1,261.42
Total	$122,620.19

Motion to pay the February 2026 Operating Account, Special Gifts Account, and Debit Card Account Bills Payable was unanimously approved.

OLD BUSINESS:

Security Cameras: Mr. Scopelliti asked why some vendors require a software license fee and others do not. Ms. Maisch explained the newer camera equipment requires a software license. There was discussion of cheaper alternatives such as the Ring camera, which is not an option because Ring comes with voice recording which is illegal in public spaces. Mr. Ondris asked for a vote for Mundo versus Pye Barker: all trustees present voted for Mundo with the exception of Mr. Cronin who voted for Pye Barker. Mr. Ondris then asked for a vote of a 3 year versus 5 year contract with Mundo: Mr. Cronin, Ms. Licari, and Ms. Banks voted for three years; Ms. Wilson, Mr. Vidal, Mr. Scopelliti and Mr. Ondris voted for five years. The final vote was to hire Mundo with a five year contract.

NEW BUSINESS:

Sign NJ State Library PCSA Certification: Ms. Maisch thanked Mr. Ondris for signing.

Personnel Committee's Review of Personnel Manual: Ms. Maisch will send out the manual via email with suggested edits to the Personnel Committee for their review and discussion next month.

Policy Committee's Review of Policy Manual: Ms. Maisch will send out the manual via email with suggested edits to the Policy Committee for their review and discussion next month.

Finance Committee's Report on Meeting with Auditor: Mr. Cronin said that they met with the auditor on February 9th and had a productive meeting. The auditor was onsite for one day. Mr. Cronin has requested a draft audit report by the end of February so that the Finance Committee can review and hopefully circulate prior to the March board meeting.

RESOLUTIONS:

Resolution No. 2026-03 – SECURITY CAMERAS

Authorizes that new security cameras be purchased and partially paid for with funds from the Reserve for Technology. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
K. Banks	X			
J. Cronin		X		
J. Keaney			X	
S. Licari	X			
L. McKnight			X	
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			
A. Wilson	X			

CLOSED SESSION:

There was no business requiring a closed session.

ADJOURNMENT:

There being no further business, Ms. Banks made a motion to adjourn the meeting. Mr. Scopelliti seconded the motion. The motion was passed unanimously, and the meeting was adjourned at 8:24 pm.

Heather Paparo
Office Manager

Mark J. Ondris
President