New Providence Memorial Library
377 Elkwood Avenue
New Providence, New Jersey 07974

LIBRARY BOARD OF TRUSTEES MEETING
January 20, 2026
AGENDA

Call to Order

Roll Call:

Katharyn Banks	Lisa McKnight
John Cronin	Mark Ondris
Jon Keaney	Perry Scopelliti
Sharon Licari	Stephen Vidal
Stacey Maisch	Angela Wilson

Welcome to Visitors, with instructions on when to address the Board

Friends Report

Resolution – 2026-01 (Amendment to Bylaws)

Approval of Minutes of the December 15, 2025 meeting

Communications – Stephen Vidal

Superintendent of Schools' Designee – Jon Keaney

Mayor's Designee – Lisa McKnight

Director's Report

Committee Reports

Personnel:	Katharyn Banks
Policy:	Mark Ondris
Sunshine:	Angela Wilson
Building & Grounds:	Stephen Vidal
Finance:	John Cronin

Action on Bills

Old Business

- Approval of the 2026 Slate of Officers
- Security cameras

New Business

- NJLTA membership
- Board of Trustees Onboarding packet review
- NP Borough Board, Commission and Committee Handbook Review
- Announce Board Committees
- Review Strategic Plan roadmap
- Annual review of Library Director
- Resolution 2026-02 (Bank Signatories)

Motion to Recess to Closed Session, if necessary

Adjournment

New Providence Memorial Library
BOARD OF TRUSTEES MEETING

January 20, 2026

Board of Trustees:	Ms. K. Banks*	Ms. L. McKnight*
Roll Call	Mr. J. Cronin*	Mr. M. Ondris*
	Mr. J. Keaney	Mr. P. Scopelliti*
	Ms. S. Licari*	Mr. S. Vidal*
	Ms. S. Maisch*	Ms. A. Wilson

(* indicates present)

A regular meeting of the Board of Trustees of the New Providence Memorial Library was held on January 20, 2026 in the Conti Room.

President Mark Ondris called the meeting to order at 7:03 pm and stated that adequate notice had been given in compliance with the Open Public Meetings Act by both publication of the meeting schedule in The Courier News and the Star-Ledger and on the library's website, and the Borough of New Providence's website.

PUBLIC HEARING:

Kathryn Biber, President of the Friends was in attendance.

FRIENDS REPORT:

Ms. Biber shared that the Friends' held a fundraiser selling Christmas ornaments. The band, For the Record, performed last weekend. February events include a new Mixed Media art display, a display of Reverend Caldwell and his family in the glass cabinet, and concerts by Deni & Chris and Keys to Success. The Friends finalized their 2026 budget and have given NPML $14,400 for programming, museum passes and movie licensing. They will hold a women's accessories sale on April 25th and a vinyl records sale on May 16th.

RESOLUTIONS:

Resolution No. 2026-01 – AMENDMENT TO BYLAWS

Amends Article III, Section 1 of the Bylaws. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
K. Banks	X			
J. Cronin	X			
J. Keaney			X	
S. Licari	X			
L. McKnight	X			
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			

A. Wilson			X	

APPROVAL OF MINUTES:

A motion to approve the minutes of the December 15, 2025 meeting was made by Ms. McKnight and seconded by Mr. Scopelliti. The minutes of the December 15, 2025 meeting were approved unanimously.

COMMUNICATIONS:

Board Secretary – Steve Vidal: No report was presented.

Superintendent of School's Designee – Jon Keaney: Ms. Licari provided an update on behalf of Mr. Keaney sharing that midterms have begun, nominations for teacher of the year are underway, preschool lottery is open, and staff participated in more "Anxious Generation" workshops.

Mayor's Designee – Lisa McKnight: Ms. McKnight shared that the Borough committees are starting to meet for the new year. The development project on Ryder Way has been approved. The Planning Board continues to meet to discuss the project on Chanlon Road.

DIRECTOR'S REPORT:

Ms. Maisch shared that we recently received a donation of gently used tables and chairs for the Conti room from Porzio, Bromberg, & Newman, which would have cost $50k if we had purchased new. Ms. Maisch received quotes from security camera vendors Mundo and Pye-Barker. There was discussion of how many cameras, cloud based versus hard wired, and benefits of indoor versus outdoor cameras. Mr. Ondris asked for a vote of anyone in favor of both indoor and outdoor cameras – all voted in favor of both. Ms. Maisch will get more precise costs from both vendors.

Our new Square terminal is up and running. Ms. Maisch is working on the annual report newsletter which will be included with her Foundation invitation letter. We had a post-holiday staff party last week with a potluck breakfast and roller skating in the evening. Ms. Maisch will attend the NJLA conference in Atlantic City in February. There are several upcoming programs including Between Two Worlds, winter craft fest, and Penguin Pointers. Ms. Maisch is getting quotes to replace the public copier/printer and we are doing an ADA compliance review of our website for vision impairment. The ice melt used by the DPW is a poor choice and tracks in a sticky white residue all over the carpeting. Ms. Maisch is getting quotes to replace carpet with vinyl flooring.

Mr. Cronin asked about the number of card holders on the statistics report and why it has gone down from prior year. Ms. Maisch answered that when a new library joins MAIN, those non-New Providence residents get dropped from our list of card holders.

Mr. Cronin made a motion to accept the January Director's Report as submitted; Mr. Ondris seconded the motion and the motion was passed unanimously.

COMMITTEE REPORTS:

Personnel: Ms. Banks asked the Trustees to send her their 2025 evaluation of Ms. Maisch by February 10th which will then be discussed in closed session at the February 24th meeting.

Policy: No report was presented.

Sunshine: No report was presented.

Building & Grounds: No report was presented.

Finance: Mr. Cronin said the finance committee is in the process of scheduling a meeting with the auditor. Our goal is to distribute the audit report to the Board in March. The budget is doing well; income is $17k ahead of budget; expenses are under budget, for an overall net $136k under budget.

Mr. Scopelliti recommends that we renew our CD which matured on January 15th and add an additional $50k for 18 months at a rate of 3.44%. Mr. Cronin made a motion to renew the CD and add an additional $50k for 18 months; Mr. Ondris seconded the motion and the motion was passed unanimously.

ACTION ON BILLS:

Motion to approve the January 2026 Operating Account Special Gifts Account, and Debit Card Account Bills Payable:	*P. Scopelliti*
Seconded:	*J. Cronin*

Operating Account	$ 88,401.35
Special Gifts Account	$ 3,915.41
Debit Card Account	$ 2,363.72
Total	$ 94,680.48

Motion to pay the January 2026 Operating Account, Special Gifts Account, and Debit Card Account Bills Payable was unanimously approved.

OLD BUSINESS:

2026 Slate of Officers: On behalf of the Nominating Committee, Ms. Banks presented the new Slate of Officers for 2026:

President: Mark Ondris
Vice-President: John Cronin
Treasurer: Perry Scopelliti
Secretary: Steve Vidal

There were no nominations from the floor.

A motion by Ms. Banks to approve the 2026 Slate of Officers as presented by the Nominating Committee was seconded by Ms. McKnight and unanimously approved.

Security Cameras: Discussed above.

NEW BUSINESS:

NJLTA Membership: Ms. Maisch explained that historically we have paid for all 9 board members to have an NJLTA membership. There was discussion of who should have a membership and it was decided to renew for 7 Trustees but not the Borough or School liaison.

Board of Trustees Onboarding packet review: Ms. Maisch said that the Onboarding packet is provided to Trustees as a roadmap of our procedures. Ms. Banks shared that she found it helpful when she joined the Board.

NP Borough Board, Commission and Committee Handbook Review: Ms. Maisch asked the Board to review the handbook and sign.

Announce Board Committee Members: Mr. Ondris asked if anyone present wants to join a committee, to please speak up. The committee members were appointed as follows:

Personnel – Mr. Ondris, Mr. Cronin, Ms. Banks
Policy – Mr. Ondris, Ms. Wilson, Mr. Scopelliti
Building & Grounds – Mr. Ondris, Mr. Vidal, Ms. Licari, Ms. McKnight
Finance – Mr. Ondris, Mr. Cronin, Mr. Scopelliti
Nominating – Ms. Wilson, Ms. Licari, Ms. Banks

Review Strategic Plan Roadmap: Ms. Maisch reminded everyone of our Strategic Goals and stated that we are making good progress on all goals. The Strategic Goals are as follows:

Fully aware community
Programming excellence & expanded outreach
User focused policies & staffing
Focused collection & services
Upgraded facilities

Annual review of Library Director: Postponed until February.

RESOLUTIONS:

Resolution No. 2026-02 – BANK SIGNATORIES AUTHORIZATION

Designates the 2026 authorized bank signatories. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
K. Banks	X			
J. Cronin	X			
J. Keaney			X	
S. Licari	X			
L. McKnight	X			
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			
A. Wilson			X	

ADJOURNMENT:

There being no further business, Mr. Cronin made a motion to adjourn the meeting. Mr. Scopelliti seconded the motion. The motion was passed unanimously, and the meeting was adjourned at 9:02 pm.

Heather Paparo
Office Manager

Mark J. Ondris
President