New Providence Memorial Library
377 Elkwood Avenue
New Providence, New Jersey 07974

LIBRARY BOARD OF TRUSTEES MEETING
December 17, 2024

AGENDA

Call to Order

Roll Call:

John Cronin	Amy Miller
Jon Keaney	Mark Ondris
Sharon Licari	Perry Scopelliti
Stacey Maisch	Stephen Vidal
Lisa McKnight	Angela Wilson

Welcome to Visitors, with instructions on when to address the Board

Friends Report

Approval of Minutes of the November 19, 2024 meeting

Communications – Stephen Vidal

Superintendent of Schools' Designee – Jon Keaney

Mayor's Designee – Lisa McKnight

Director's Report

Committee Reports

Personnel:	Amy Miller
Policy:	Mark Ondris
Sunshine:	Angela Wilson
Building & Grounds:	Stephen Vidal
Finance:	John Cronin

Action on Bills

Old Business

- Report of the Nominating Committee & 2025 slate of officers
- Resolution 2024-04 (Revised 2025 Holidays & Library Closing Dates)

New Business

- Updated "Reconsideration of Library Materials" policy
- Resolution 2024-05 (Depositories)
- Resolution 2024-06 (Newspapers)

Motion to Recess to Closed Session, if necessary

Adjournment

New Providence Memorial Library
BOARD OF TRUSTEES MEETING

December 17, 2024

Board of Trustees:	Mr. J. Cronin*	Ms. A. Miller
Roll Call	Mr. J. Keaney*	Mr. M. Ondris*
	Ms. S. Licari*	Mr. P. Scopelliti*
	Ms. S. Maisch*	Mr. S. Vidal*
	Ms. L. McKnight	Ms. A. Wilson*

(* indicates present)

A regular meeting of the Board of Trustees of the New Providence Memorial Library was held on December 17, 2024 in the Conti Family Community Room.

President Mark Ondris called the meeting to order at 7:02 pm and stated that adequate notice had been given in compliance with the Open Public Meetings Act by both publication of the meeting schedule in The Courier News and the Star-Ledger and on the library's website, and the Borough of New Providence's website.

PUBLIC HEARING:

Sangeeta Benbow, member of the Friends, was in attendance.

FRIENDS REPORT:

Ms. Benbow shared that they made approximately $6,500 from the Murder Mystery. The Friends had a debriefing meeting and started to discuss plans for next year.

APPROVAL OF MINUTES:

A motion to approve the minutes of the November 19, 2024 Board meeting was made by Mr. Vidal and seconded by Mr. Cronin. The minutes of the November 19, 2024 Board meeting were approved unanimously with Mr. Keaney abstaining.

COMMUNICATIONS:

Board Secretary – Steve Vidal: There was no report presented.

Superintendent of School's Designee – Jon Keaney: Mr. Keaney shared that the school district had four winter concerts, all held at the high school on different dates due to the size. First graders had a "Tradition Celebration" at Salt Brook, the Board of Education is going through their strategic plan, and the windows at Prestige Diner were decorated by students.

Mayor's Designee – Lisa McKnight: There was no report presented.

DIRECTOR'S REPORT:

Ms. Maisch shared that the roof work is complete, the staff parking lot is to be fixed tomorrow, internet issues have been finally resolved after replacing the Meraki firewall, the side entrance is now open to the public, and

we are getting estimates for carpet cleaning and building study rooms near the front windows. We received a $5,000 donation from the Historical Society to digitize old newspapers. There was discussion about how to start a foundation, the driveway project, and book drops.

Mr. Cronin made a motion to accept the Director's Report as submitted. Mr. Ondris seconded the motion and the motion was passed unanimously.

COMMITTEE REPORTS:

Personnel: There was no report presented.

Policy: There was no report presented.

Sunshine: Ms. Wilson said that she sent sympathy fruit baskets to two staff members who recently lost loved ones. Ms. Maisch thanked Ms. Wilson for bringing the entire NPML staff individual homemade breads.

Building & Grounds: Mr. Vidal said that the roof work is complete.

Finance: Mr. Cronin said that the CD was renewed last month. Income is doing well, expenses are underbudget, for a net overall $88k above budget.

ACTION ON BILLS:

Motion to approve the December 2024 Operating Account Special Gifts Account, and Debit Card Account Bills Payable: *P. Scopelliti*
Seconded: *J. Cronin*

Operating Account	$78,760.13
Special Gifts Account	$ 3,374.86
Debit Card Account	$ 529.85
Total	$82,664.84

Motion to pay the December 2024 Operating Account, Special Gifts Account, and Debit Card Account Bills Payable was unanimously approved.

OLD BUSINESS:

Report of the Nominating Committee & 2025 Slate of Officers: Ms. Wilson said that everyone agreed to be nominated. In January, the slate will officially be presented.

NEW BUSINESS:

Reconsideration of Library Materials Policy: There was discussion of the changes we made to the policy in 2023, the recent "Freedom to Read Act" signed into law on December 9th, and proposed edits to our policy. Mr. Vidal made a motion to accept the new policy as drafted. Mr. Scopelliti seconded the motion and the motion was passed unanimously.

RESOLUTIONS:

Resolution No. 2024-04 – REVISED 2025 HOLIDAYS & LIBRARY CLOSING DATES

Designates the revised 2025 library holiday schedule and closing schedule. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
J. Cronin	X			
J. Keaney	X			
S. Licari	X			
L. McKnight			X	
A. Miller			X	
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			
A. Wilson	X			

Resolution No. 2024-05 – DESIGNATION OF 2025 DEPOSITORIES

Designates the 2025 depositories for Library funds. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
J. Cronin	X			
J. Keaney	X			
S. Licari	X			
L. McKnight			X	
A. Miller			X	
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			
A. Wilson	X			

Resolution No. 2024-06 – DESIGNATION OF 2025 OFFICIAL SOURCES FOR LEGAL NOTICES

Designates the 2025 official sources for legal notices. The Resolution was approved as follows:

RECORD OF BOARD VOTE

	AYE	NAY	ABSENT	NOT VOTING
J. Cronin	X			
J. Keaney	X			
S. Licari	X			
L. McKnight			X	
A. Miller			X	
M. Ondris	X			
P. Scopelliti	X			
S. Vidal	X			
A. Wilson	X			

CLOSED SESSION:

There was no business requiring a closed session.

ADJOURNMENT:

There being no further business, Mr. Cronin made a motion to adjourn the meeting. Mr. Scopelliti seconded the motion. The motion was passed unanimously, and the meeting was adjourned at 7:57 pm.

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Heather Paparo
Bookkeeper & Administrative Assistant

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Mark J. Ondris
President